

Michael Palin Centre Training Policy for courses held at the MPC

Costs

All training courses are subsidised by the charity Action for Stammering Children. Individual participants pay £50 per day per course.

Cancellation policy

There is a one month cancellation policy for our training courses. If an individual cancels a course within one month of the training date they are liable for the full fee.

Courses that are run at the Michael Palin Centre require a minimum number of 10 participants. Courses will be confirmed as going ahead when we have 10 participants. We will let applicants know when a course is confirmed. In the event that a course needs to be postponed or cancelled we will let participants know at least 4 weeks in advance.

Timing

Courses typically run from 9.15am until 4.45pm. Morning and afternoon breaks are typically scheduled for approximately 15-20 minutes. Lunch is typically for one hour.

Attendance

It is essential that participants attend the full course. Certificates are only awarded to participants who complete the full training.

Eligibility

MPC training courses are designed for qualified Speech and Language Therapists. Specifically designed courses are eligible to student SLTS close to qualification. Speech and Language Therapy Assistants and co-workers and other professionals are not eligible to attend.

Confidentiality

Client-related material, including video material, presented during the training courses is confidential and should not be discussed outside the training course.

Handouts

Handouts relating to the course you are attending will be sent by email 2 weeks prior to the course. These handouts are for participants' personal use only. Please do not distribute the handouts after the course or upload course materials or brainstorming onto social media sites e.g. Facebook, Twitter (the course materials come under our own copyright). Each participant is responsible for printing off their handouts prior to the course.

Twitter

If you wish to 'tweet' about being part of a training course that is welcomed. However please do not 'tweet' any video footage or photographs (as these contain client material and are confidential) nor the content of group discussion that are part of the group process.

Pre-course reading and homework

There may be some recommended pre-course reading for some courses. In addition, participants will be given a short piece of homework each evening of the course.

SLT database

Applicants are asked to provide email details for circulation of course information. Following the training, email addresses will be added to the Michael Palin Centre SLT database so that we can keep you informed of further training and development opportunities and about MPC events that you might wish to attend. Please let us know if you do not wish your name to be added to this list.

Please visit the website www.stammeringcentre.org or contact the Centre Tel: 020 3316 8100 if you have any queries regarding training courses.